

## COMMON PROPERTY USAGE AGREEMENT

We are pleased to offer this common property facility for your temporary use and enjoyment. We take pride and satisfaction knowing all of the owners/residents of Cumberland Cove may utilize this facility for their personal activities, provided annual **ASSOCIATION DUES AND ASSESSMENTS ARE CURRENT.** Any modifications, occupancy levels, usage of other activity that violates local laws and/or codes, good safety practices or that go beyond the intended use for this facility is prohibited. In order for all owners/residents to enjoy this privilege, it is expected that after every use, the facility and grounds will be restored to their prior good condition. We would expect that after each usage, the owner/resident signatory ensure that all trash is removed from the premises, floors and carpets cleaned or vacuumed as necessary, stove and oven cleaned, and all other contents cleaned and stowed in their respective areas. **A deposit of \$300.00 is required with submission of the usage agreement form.** The signatory of the document hereby agrees that any damage or excessive cleanup requiring expenditures in excess of the usage fee will be reimbursed to the Property Owners Association. The deposit will be returned if no damages are noted and the used portion of the facility is clean. A usage fee is charged based on the number of expected attendees, and must be paid at the time the usage form is submitted. The fee is **\$50.00 for forty (40) people or less and \$100.00 for over forty people.** Under no circumstances will deposits or usage fees be granted waivers. The Welcome Center and/or Parks may not be used for profit making. In the event the Welcome Center and/or Parks are used by a guest, the owner/resident responsible signing the usage agreement must be present during the event. Noncompliance with these terms may result in revocation of future use privileges for all common property facilities.

Cumberland Cove POA is Confident of your enjoyment in the use of this facility and that it will be left in an orderly and acceptable condition for the next scheduled event. Please read the below list.

1. A deposit of \$300.00 at the time of application, which will be returned upon satisfactory inspection of used portions of facility, especially kitchen appliances for cleanliness and no signs of damage or theft.
2. Payment of usage fee, based on number of guests, must be submitted with application. The fee is: **\$50.00 for forty (40) or less and \$100.00 for over forty people.**
3. Do not exceed building occupancy code level of 110 persons.
4. Ensure that vehicle parking is confined to paved parking areas only. **DO NOT PARK ON GRASS.**
5. Serving of alcoholic beverages is prohibited without prior submission of an insurance certificate naming the Property Owners Association as an insured for General Liability Coverage for \$1,000,000.00.
6. Under no circumstances are pyrotechnics (fireworks) allowed throughout any Cumberland Cove Common Property areas.
7. Facility interior, including furnishings, carpets, and grounds, if used, must be restored as found.
8. DO NOT leave facility unattended at any time.
9. Call Cove Security at 931-261-8950, at least thirty (30) minutes prior to and termination of activity.
10. An additional fee of \$25.00, will be required for activities exceeding regular security scheduled hours: Sun. to Thu. 10pm, Fri. & Sat. 12am.
11. **NO** Pets allowed in facility at any time, except service pets. Please use Pooper Scoopers on grounds when needed.

## COMMON PROPERTIES USAGE AGREEMENT

REQUESTED FACILITY: \_\_\_\_\_

DESCRIBE USAGE ACTIVITY: \_\_\_\_\_

REQUESTED DATE: \_\_\_\_\_

TIME FROM: \_\_\_\_\_ TO: \_\_\_\_\_

OWNER/RESIDENT RESPONSIBLE/NAME: \_\_\_\_\_

POA/WATER DUES PAID: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL \_\_\_\_\_

NAME OF PERSON USING FACILITY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL \_\_\_\_\_

NUMBER OF PEOPLE ATTENDING \_\_\_\_\_

USAGE PAYMENT/CHECK # \_\_\_\_\_

**WILL THERE BE ALCOHOLIC BEVERAGES SERVED?** YES \_\_\_\_\_ NO \_\_\_\_\_

**IF YES COPY OF INSURANCE FOR GENERAL LIABILITY MUST BE TURNED IN WITH APPLICATION AND PAYMENT. RECEIVED INSURANCE FORM:** \_\_\_\_\_

DEPOSIT CHECK OF \$300.00/CHECK # \_\_\_\_\_

DATE RETURNED CHECK \_\_\_\_\_

**I HAVE READ ALL 3 PAGES, UNDERSTAND AND AGREE TO THE TERMS OF THE USAGE**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_